



Chipperfield Parish Council,
The Village Hall
The Common, Chipperfield
Herts.
WD4 9BS
Tel: 01923 263 901
email: parishclerk@chipperfield.org.uk
website: www.chipperfieldparishcouncil.gov.uk

CHIPPERFIELD PARISH COUNCIL

To Councillors: K Cassidy – **Chairman**, E Flynn – **Deputy Chairman**, G Bryant, T McGuinness, CA Heaphy, W Bathurst, L Hinton, and P Foxall

Cc Cllr Roberts, Cllr Stewart Riddick, Cllr Gboal Adeleke and Cllr P Walker

Notice is hereby given that the meeting of Chipperfield Parish Council to which you are summoned to transact the business set out below will be held on 27th June 2023 at 7.45 pm at The Blackwells The Common WD4 9BS.

Mrs Usha Kilich
Clerk to the Council
22 June 2023

UKilich

Public participation – There will be 15 minutes available for “Public Participation” if required. **(Max 3 minutes per Person)**

AGENDA

17/23 TO RECEIVE AND APPROVE APOLOGIES OF ABSENCE

To accept and approve apologies for absence

18/23 DECLARATIONS OF INTEREST

To accept and declare interest linked to any of the Resolutions.

19/23 MINUTES

- a. To approve the minutes of the meeting of 16th May 2023.
- b. Matters arising from previous Minutes

20/23 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillor (s)

21/23 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

For any items you are not able to “click” please email the Clerk for information.

Items (a) to (d) have been circulated to Councillors by email and are included here for recording purposes.

- a. Dacorum Borough Council – News Bulletin (Councillors only)
- b. Dacorum Environmental Minutes 11th May 2023, for more details please click [here](#)

- c. Cllr William Allen has been appointed the new Mayor of Dacorum.
- d. Information on Standard Committee at Dacorum Borough Council

22/23 Public Participation 15 Minutes total (Max 3 minutes per Person)

23/23 FINANCE AND GENERAL PURPOSE

- a. Cllr Cassidy to propose to accept the YTD Summary report for May 2023, bank reconciliation and management reports.
- b. Cllr McGuinness has decided to resign as of June 2023
- c. To advertise for casual vacancy
- d. Cllr Cassidy to address request from parishioners for more bins around the village, ie outside the post office and Scatterdells
- e. Cllr Cassidy to update on SANG and the Cricket Club
- f. Cllr Cassidy to update on resurfacing of the Cricket Club car park.
- g. Village award update
- h. Cllr Cassidy to update on action list and further tasks.
- i. To approve the Policies and Procedures with update from Annual Meeting of the Council
 - i. Allotment Disputes - CAH
 - ii. Code of Conduct – KC/UK
 - iii. Communications Policy - LH
 - iv. Complaints Policy - GB
 - v. Dignity at Work Policy - EF
 - vi. Equal Opportunities and Diversity Policy - EF
 - vii. Facebook Policy - LH
 - viii. Financial Regulations – KC/UK
 - ix. Freedom of Information Policy - GB
 - x. GDPR Policy - CAH
 - xi. Grants and Donations Policy - PF
 - xii. Grievance Policy - WB
 - xiii. Health & Safety Policy
 - xiv. Investments Policy - PF
 - xv. Publication Scheme - LH
 - xvi. Press and Media Policy - LH
 - xvii. Recruitment and Selection Policy - TM
 - xviii. Risk Assessment – KC/UK
 - xix. Standing Orders – KC/UK
 - xx. Terms of Reference – KC/UK
 - xxi. Terms of Reference for Working Party - TM

24/23 REPORT FROM WORKING GROUPS

1. OPEN SPACES

2. YOUTH AND EDUCATION

3. POLICE REPORT

4. HIGHWAYS

5. PLANNING

6. ALLOTMENTS

Request from allotment holders to allow children to take part in after school activity. The plot holder has completed risk assessment.

25/23 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

26/23 DATE OF NEXT MEETING

The next meeting will be held on the 5th September 2023 following the planning meeting @ 7.45 at The Blackwell The Common WD4 9BS.